

WAYNE COUNTY TREASURERS' ASSOCIATION
WAYNE COUNTY, MICHIGAN

PRESENTED June 19, 2025

WAYNE COUNTY TREASURERS' ASSOCIATION

**WAYNE COUNTY, MICHIGAN
BYLAWS**

**ARTICLE I
NAME**

Section 1. This organization shall be known as the Wayne County Treasurers' Association (WCTA) Wayne County, Michigan.

**ARTICLE II
OBJECT**

Section 1. The object of this Association shall be to provide a medium through which members discuss common problems and solutions, exchange ideas, provide information and education to the membership that better service to the public in the area represented may result.

**ARTICLE III
MEMBERSHIP AND CLASSIFICATION**

Section 1. Membership in this Association shall be primarily of the Regular Membership class as herein defined. There may be other classes of membership: Associate, Honorary, and Liaison.

Section 2. Regular Membership of this Association shall consist only of those persons who are elected or appointed as municipal officials or their designee in the various municipalities of Wayne County, Michigan. Further conditions of Regular Membership are.

- a.) A person eligible to join by virtue of his or her election or appointment as a municipal official shall express a desire to join in furthering the object of the Association; and
- b.) the established Association dues of such person for the current fiscal year shall have been paid.

Section 3. Associate Membership of this association may be extended to various businesses directly related to operation of the municipal officials. Further conditions of Associate Membership are that:

- a.) such memberships may be conferred by majority vote of the Regular Members at any meeting of the Association; and
- b.) the established Association dues of such person for the current fiscal year shall have been paid.

Section 4. Honorary Membership may be conferred upon those whose regular duties are closely associated with the duties of municipal officials or upon individuals who have made material contributions to the organization or upon an active member or associate member in good standing who has been a paying dues member for not less than eight (8) years and meets such other criteria as determined by the Membership Committee. Such membership must be nominated by a member and be conferred by majority vote of the Regular Members at any meeting of the Association. No membership dues shall be assessed upon Honorary Members.

Honorary Membership shall receive all privileges of membership with the exception of holding elected office, voting for elected office or on matters concerning bylaws, membership, and finances. Lifetime members will be contacted annually to determine their interest in receiving business meeting notices.

Section 5. Liaison Membership shall be extended to one representative from the Wayne County Treasurer's Office. The liaison shall be a non-voting member of the Board of Directors and shall serve as recommended by the Wayne County Treasurer and approved by the Board of Directors. The liaison shall attend all board meetings, unless excused by the President, and provide insight into discussed matters.

A liaison officer may be removed by majority vote by the Board of Directors, or such officer may resign by providing a written notice of intent.

ARTICLE IV MEMBERSHIP DUES

Section 1. Dues shall be set by the Executive Board at the first Board Meeting of the year.

Section 2. Membership dues are payable on or before the regular membership meeting in March of each year.

**ARTICLE V
VOTING PRIVILEGES**

- Section 1.** Voting privileges shall be vested by only Regular Members. Associate, Honorary, or Liaison Members do not qualify.
- Section 2.** Voting shall be limited to two votes per municipality.

**ARTICLE VI
OFFICERS**

- Section 1.** Officers of this Association shall be a President, a Vice President, a Secretary, a Treasurer, the Immediate Past President (chairman/chairwoman of the Board), one primary non-voting Associate Board Member, one secondary non-voting Associate Board Member, and a Liaison from the Wayne County Treasurer's Office.
- Section 2.** Each Office, except for the two (2) Associate Board Members, shall be held by a Regular Member of the Association.
- Section 3.** Officers shall begin their terms of service upon induction at the Annual meeting of the Association each year and shall serve for terms of one (1) year or until their successors shall be duly elected and qualified. The succession of the officers to their various positions may be recommended by the Board of Directors and approved by Regular Membership at either a regular or special meeting.
- Section 4.** The duties of the Officers and other directors shall be as follows:
- a.) The President shall be the executive officer of the Association and shall preside over all meetings of the Association. The President shall serve as ex-officio member of all committees. He or she shall perform such other duties as usually pertain to the office of the President. The President shall be a signor on the Association checking account, reviewing the account monthly.
 - b.) The Vice President, in the absence of the President, shall preside at meetings of the Association. The Vice President shall also perform such other duties as usually pertain to that office, or as may be assigned to him or her by the President or by the Association. The Vice President shall also be a signor on the Association checking account, reviewing the account monthly.

- c.) The Secretary shall keep the Association minutes and upon direction of the President shall issue “notices of meetings”. He or she shall perform each other duties as are usually performed by a Secretary, or such tasks as are directed by the Association.
- d.) The Treasurer shall receive all funds paid to the Association and shall deposit funds in the official depository as designated by the Executive Board. He or she shall disburse funds on order of the Executive Board. He or she shall sign all checks and keep a record of all financial transactions. He or she shall make a financial report to the Association at each regular meeting and at such other times as may be directed by the President or by the Association. He or she shall maintain the membership roster. At the March Regular Meeting, he or she shall provide the Membership with an income statement for the preceding calendar year.
- e.) The Immediate Past President shall act as Chairperson of the Board of Directors during the first year following his or her term as President.
- f.) The non-voting Associate Board Members shall serve as the Associates’ representatives on the Board. They shall advise the Board of matters concerning the Associate membership.
- g.) The Liaison shall have such responsibilities as included, but not limited to, providing guidance to the Board of Directors to keep it aligned with its goals and objectives; report on relevant issues and concerns of the Wayne County Treasurer’s Office in relation to the Regular Membership; and assist in the implementation of board decisions in respect to the organization.

**ARTICLE VII
MEETINGS**

- Section 1.** Regular meetings of this Association shall be held four (4) times a year, at such time and place to be determined by the Association or its officers.
- Section 2.** Special meetings may be held as determined by the Association or upon the call of the President. A special meeting shall be called upon the request of any four Regular Members.
- Section 3.** Voting shall be by voice vote or by ballot if so, request by the majority present. Only Regular and Associate Members present and in good standing

may vote. During elections, there shall be no voting for the officers by proxy or by Associate Members.

- Section 4.** Only names of members who have consented to serve as officers may be placed in nomination. The President shall name a committee of Regular Members and Associate Members in advance of the Annual Meeting to survey officer possibilities and to place in nomination the name of at least one candidate for each office to be filled.

ARTICLE VIII COMMITTEES

- Section 1.** Standing and special committees may be established by the President or upon order of the Association.

ARTICLE IX QUORUM

- Section 1.** Eleven (11) Regular Members shall constitute a quorum for the transaction of Association business.

ARTICLE X PARLIAMENTARY AUTHORITY

- Section 1.** “Robert’s Rules of Order, as Amended” shall govern in all cases to which they are applicable, and in which they are not inconsistent with the bylaws or the special rules of order by this Association.

ARTICLE XI RIGHT TO DISSENT

- Section 1.** On matters of policy affecting the conduct of business of member units, no action of the Association may fine any municipality unless the municipality concerned shall concur in the action.

**ARTICLE XII
AMENDMENTS**

Section 1. These bylaws may be amended by a two-thirds majority of those voting at any regular meeting of the Association, provided, however, that any proposal to amend the bylaws shall be presented electronically to the membership no later than 30 days in advance of the voting meeting.

CERTIFICATION

Upon approval by the Board of Directors and two-thirds (2/3) of the Regular voting members at a meeting of the Association, the above restatement of the Wayne County Treasurers' Association Bylaws shall hereby take effect on such date as prescribed below.

June 19, 2025

Barbara McCoy

Barbara McCoy, Secretary

Lisa Hicks-Clayton

Lisa Hicks-Clayton, President

Other amendments proposed bylaws revisions:

June 6, 2018

December 4, 2015

June 19, 2013

September 11, 2003

July 21, 1988

August 7, 1975